

# Fashion Week Internships

## Privacy Policy 2018/2019

Fashion Week Internships recognises the importance of valuing our applicants and site visitors privacy and actively seeks to preserve the privacy rights of those who decide to share their information with us, or interact with us.

The following information explains the FWI online privacy policy, and is amended from time to time without notice.

### WHAT INFORMATION DO WE COLLECT?

We do not collect any information except when you send it to us, for example, by completing our online contact form, or application forms.

During the application process, we collect additional information from you to enable us to complete our selection process.

The data collected may include personal information, in addition to details on your educational and employment background, travel and personal interests, etc. For successful applicants, we may additionally use this information to provide benefits to you as a FWI alum.

### HOW DO WE USE YOUR INFORMATION?

We use your information internally to enable us to deliver our program services to you. We also use your information to better understand your interests, utilising the information to deliver a better service. Your information is protected internally, and we do not share it with any external groups.

### WHO DO WE SHARE YOUR INFORMATION WITH?

Your information is only shared with our partners to enable us to fulfil our obligations in placing you into a domestic or international internship experience, for example with our accommodation providers, or host companies.

### HOW DO WE PROTECT YOUR INFORMATION?

We actively work to prevent unauthorised data breaches, leaks or access, protecting your data via password protected accounts and online platforms.

### HOW LONG DO WE KEEP YOUR INFORMATION?

Data is stored indefinitely, and is not deleted unless specifically requested. To request the deletion of your data, you can contact us via the online contact form.

### WHAT RIGHTS DO YOU HAVE REGARDING THE INFORMATION WE HOLD ABOUT YOU?

Your rights are defined as follows:

**-To be informed about how your personal information is being used:** The information above describes how we use your personal information.

**-To access the information we hold about you:** You have a legal right to find out what personal data we hold about you, and certain other information such as how we are using it. You also have a right to receive information in a portable format.

**-To amend the information we hold about you:** If you believe that the information that we hold about you is inaccurate or out of date, you have a right to request we amend it.

**-To be erased:** If you would like us to delete your personal data, or stop processing it or collecting it, you can ask us to do so at any time.

**-To stop receiving marketing messages:** If you would like to stop receiving information about our program availability, you can opt out at the bottom of the email or let us know at any time.

**-To restrict the way we're processing your data:** You can ask us to restrict our use of your personal data in some circumstances.

## **YOUR CONSENT**

By using our website, you consent to our Privacy Policy.

## **CONTACT US**

Should you have other questions or concerns about these privacy policies and practices, please contact us via the online contact form on our website, or via email at [support@fashionweekintships.com](mailto:support@fashionweekintships.com)